



**GIFT LETTER**

To Whom It May Concern:

I, \_\_\_\_\_, OF \_\_\_\_\_  
(Donor's Name) (Street Number and Apt #)

\_\_\_\_\_, DO HEREBY CERTIFY THAT I HAVE GIVEN OR WILL GIVE  
(City, State and Zip)

A GIFT OF \$ \_\_\_\_\_ TO MY \_\_\_\_\_  
(Relationship)

TO BE APPLIED TOWARD THE PURCHASE OF THE PROPERTY LOCATED AT:

\_\_\_\_\_  
(Address of property to be purchased)

I FURTHER CERTIFY THAT THERE IS NO REPAYMENT EXPECTED OR IMPLIED ON THIS GIFT IN THE FORM OF CASH OR FUTURE SERVICES FROM:

\_\_\_\_\_ OR \_\_\_\_\_  
(Recipient) (Recipient)

\_\_\_\_\_  
Signature of Donor Date Phone #

Note: If the gift has not yet been given to the recipient, provide verification that the donor has sufficient assets to make such gift. If the recipient has received the funds, please assure that they are included on the Verification of Deposit.

**Warning: Section 1010 of Title 18, U.S.C., regarding Department of Housing and Urban Development Transactions, provides, "Whoever, for the purpose of ... influencing in any way the action of such Department... makes, passes, utters, or publishes any statement, knowing the same to be false... shall be fined not more than \$5,000, or imprisoned not more than two years, or both."**

Donor's Acknowledgment of the above warning: \_\_\_\_\_  
(Donor's Signature and Date)

Recipients' Acknowledgment of the above warning:  
\_\_\_\_\_  
(Recipient's Signature and Date) (Recipient's Signature and Date)

HUD Required Items to Accompany Real Estate Gift Funds

- Donor's Relationship with Borrower** (select one)  
\_\_\_ Parent \_\_\_ Child \_\_\_ Sibling \_\_\_ Uncle/Aunt \_\_\_ Other (Consult Loan Officer Before Accepting)
- Copy of the Actual Gift Check** (Preferably a Cashier's/Certified Check – Absolutely No Cash or Money Orders!)
- Proof of Donor Funds** - Copy of the donor's most recent bank statement showing adequate funds to cover the gift as ending balance OR a 30-Day Interim Bank Statement (branch printout) showing the gift funds being drafted for certified funds. Please note that all pages of interim statements must be stamped, signed and dated by the bank branch.
- Signed & Executed Gift Letter** (this form)